# Expression of Interest Form To undertake a Higher Degree by Research in the Faculty of Science, Engineering and Built Environment

Thank you for your interest in studying a Higher Degree by Research (HDR) course at Deakin University. To evaluate your eligibility for a PhD or Master by Research course you are required to complete this Expression of Interest (EoI) form.

Please be aware that if you are applying for a scholarship this EoI form needs to be completed at least 4 weeks prior to the scholarship deadline.

**Steps to completing the EOI form:**

**Step 1:** Prospective applicant contacts potential supervisor using the link to the Schools staff directories below:

[School of Architecture and Built Environment](https://www.deakin.edu.au/architecture-built-environment/staff-listing)

[School of Engineering](https://www.deakin.edu.au/engineering/staff-listing)

[School of Information Technology](https://www.deakin.edu.au/information-technology/staff-listing)

[School of Life and Environmental Sciences](https://www.deakin.edu.au/life-environmental-sciences/staff-listing)

**Step 2:** Supervisor agrees to supervision and invites prospective applicant to submit an EoI

**Step 3:** Prospective applicant completes EoI form sections 1-9 and sends to supervisor

**Step 4**: Supervisor completes EoI form sections 10-13

**Step 5:** Supervisor sends EoI form and additional supporting documentation to sebe-phd@deakin.edu.au

***SECTIONS 1-9 OF FORM TO BE COMPLETED BY PROSPECTIVE APPLICANT***

Please complete the following details using **CAPITAL LETTERS.**

###### 1. APPLICATION TYPE

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Candidature only (Domestic only) |  |  |  |  |
|  | Candidature and Scholarship |  |  |  |  |
|  | Applying for External Funding |  |  |  |  |
|  | Are you applying for Masters by Research (MSc) or Doctor of Philosophy (PhD) please indicate: | MSc |  | PhD |  |
|  | If you are unsuccessful for a scholarship, do you wish to be considered for candidature only? (Domestic only) | Yes |  | No |  |
|  |  |  |  |  |  |
|  | If you are applying for a scholarship, please indicate which scholarship you are applying for: |
|  | Deakin University Postgraduate Research (DUPR) Scholarship |  |  |  |  |
|  | Aboriginal and Torres Strait Islander Postgraduate Research Scholarship |  |  |  |  |
|  | Other scholarship (please specify) |  |

###### 2. Personal details

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Title | Mr |  | Mrs |  | Ms |  | Dr |  | Other  |   |  |

|  |  |
| --- | --- |
| Family Name |  |
| Given Name |  |
| Email Address |  | Date of Birth (dd/mm/yy) |  / / |
| Country of Citizenship or PR |  | Country of current residence |  |
| Are you of Aboriginal or Torres Strait Islander origin? |  Yes |  |  No |  |
| Have you previously applied for a course at Deakin University? |  Yes |  |  No |  |
| If yes - Deakin ID number |  |

###### 3. Academic Qualifications – list up to *three* of your highest qualifications (undergraduate and postgraduate).

|  |  |  |  |
| --- | --- | --- | --- |
| Qualification (e.g. Bachelors, Masters) |  |  |  |
| Institution and location |  |  |  |
| University *world* ranking University *in-country* ranking \*NB: use Academic World Ranking of Universities (ARWU) [ARWU web site](http://www.shanghairanking.com/index.html) |  |  |  |
| Year completed |  |  |  |
| Major or discipline |  |  |  |
| Language of instruction |  |  |  |
| Final grade |  |  |  |
| GPA (grade point average) |  |  |  |

**Optional -** Attach a copy of your CV to this application

**Mandatory -** Attach a copy of your academic transcripts to this application

**4. English Language Requirements**

|  |
| --- |
| Note that English requirements **must be satisfied and valid for at least 6 months after date of EoI** Refer to [SEBE English language requirements](http://www.deakin.edu.au/research/become-a-research-student/how-to-apply-research-degrees) (detailed in ‘Applying in eight steps’ section, Step 5) |
| **Name of English test** (e.g. IELTS, TOEFL, PTE) |  |
| **Date of English test** |  |
| **Overall English results****Individual band results (if applicable)** |  |
| **If English test not taken, evidence of English as Language of instruction** |  |

**Mandatory -** Attach a copy of a valid English test result / evidence of Language of instruction

**5. Thesis / Dissertation**

***List the most recent Bachelor, Honours or Masters thesis/dissertation.***

|  |  |
| --- | --- |
| Title |  |
| Word count | Mark or grade received | For which degree was this thesis/dissertation? |
| ***Please describe the requirements of the thesis/dissertation: 1. the length of time you spent studying the research project, 2. the required length of thesis/ dissertation, 3. how it was examined (for example, internally by your supervisor, by an external marker or by a committee. The more details you provide the better we can assess your qualifications.*** *If these details are available online, please provide the web address.* |

**6. Publications**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title | Authors | Journal | Year | Volume & Page | Impact Factor | Citations |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

*Add additional rows if required*

**7. Research experience**

|  |
| --- |
| ***Briefly describe any postgraduate research experience. This might include work as a researcher or research assistant, research project work for a university or industry, or any other forms of research experience. You should outline what actual research you have done and what new knowledge you have discovered. Please outline the work done, as well as the dates and locations of such work.*** |

**8. Proposed thesis/dissertation**

Attach a draft research proposal for your research degree of approximately 300 words, using the following headings as a guide:

* a statement of the research project/problem/question;
* the reason for the proposed research and its significance.

**9. Possible supervisor**

You ***must*** have discussed your research proposal with a Deakin staff member who is willing to supervise your project as Principal / Executive Supervisor:

|  |  |  |
| --- | --- | --- |
| Name |  | Have you discussed your proposal? **Yes/No** |

***PROSPECTIVE APPLICANT EMAILS COMPLETED FORM (SECTIONS 1-9) TO SUPERVISOR.***

***SUPERVISOR TO COMPLETE SECTIONS 10-13.***

***THE BELOW SECTIONS ARE TO BE COMPLETED BY THE SUPERVISOR.***

**10. supervisor EnDorsement**

Please list reasons for your endorsement of the student.

*Note to all Schools: for**DUPR applicants - Principal supervisors must**only progress one student per DUPR Scholarship Round:* ***Round 1*** *= November – March,* ***Round 2*** *= April – July,* ***Round 3*** *= August – October*

|  |
| --- |
|  |

**11. Supervision Workload Capacity**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | I confirm that I have supervision workload capacity. | Yes |  | No |  |

*Note: This can be found in the* [*HDR Supervision Procedure*](https://policy.deakin.edu.au/view.current.php?id=00052) *under ‘Supervision Load Limits’*

**12. On tRack completions**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | I confirm that I currently have no HDR students exceeding 4.5 years (PhD) and 2.5 (Masters by Research)  | Yes |  | No |  |

**13. Supervisor CONFIRMATION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | I confirm that I attest to the quality of the student’s research proposal  | Yes |  | No |  |

Please send the completed EoI form and any supporting documents from the prospective applicant to: sebe-phd@deakin.edu.au.

For queries around exemptions to the above supervision matters, please contact sebe-phd@deakin.edu.au.

**THIS IS NOT A FORMAL APPLICATION – YOU WILL BE ADVISED BY EMAIL OF THE OUTCOME, AND WHETHER OR NOT YOU ARE CONSIDERED SUITABLE TO PROGRESS TO THE FORMAL APPLICATION STAGE.**

**Privacy Statement:**

*The information on this form is collected for the primary purpose of assessing whether you are to be provided with an invitation to apply for a research degree at Deakin University. In submitting this information you give your consent for it to be shared with Faculty staff who will make this decision. You have a right to access personal information that Deakin University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the University Privacy Officer via email at* *privacy@deakin.edu.au**.”*