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| **School / Division / Unit:** |  | **Date last updated:** |  |
| **Department** |  | **Responsible staff member:** |  |
| **Campus** |  | **Signoff by Head School / Division / Unit :** |  |

| **Plant Inventory No** | **Description of Plant** | **Location:****Campus****Building****Room** | **Details of Plant****Manufacturer****Model and year** | **Serial Numbers****If applicable** | **Risk Assessment** **Record Code and date** | **Registration****Certificate No.****renewal date** | **External Inspection****Type of inspection****Due date** | **Internal inspection****Type of inspection****due date** |
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