**IMPORTANT NOTES:**

The information you provide in this Nomination form is required to help your Faculty/SRC/Institute decide whether to support your application. It is therefore important that you complete all sections as completely as possible. Approved nominees will be offered the opportunity to work with external grant development consultants.

**SECTION 1 - INSTRUCTIONS**

**How to Nominate:**

1. Check the DU Grants Office website. Will your schedule/commitments allow you meet the mandatory dates?
   1. <https://www.deakin.edu.au/research/support-for-researchers/find-funding/arc-funding>
2. Read the ARC Future Fellowship Grant Guidelines on the [DU Grants Office FT24 website](https://www.deakin.edu.au/research/support-for-researchers/find-funding/arc-funding/future-fellowships) to confirm that you are eligible.
3. Determine if you have time to devote to an application which must be fully complete by **26 October, ready for compliance checking**
4. Complete the Nomination form, assess and discuss it with your mentors
5. Seek Head of Budget Centre support - they must sign at Section 4 and then Associate Dean (Research) and/or Institute / SRC Director approval- if they approve the nomination they must sign at Section 5
6. Faculty or IFM / ADI / IISRI / A2I2 to submit the Nomination form to [research-grants@deakin.edu.au](mailto:research-grants@deakin.edu.au) by **9am Tuesday 19th September, 2023.**

**Before you Nominate: Are you GENUINELY Competitive?**

All intending applicants are strongly encouraged to consider the profiles of recent Future Fellowship recipients who were awarded the same Level of Fellowship for which you intend to apply.

**Why?**

* Future Fellowships are very competitive and applications take a huge amount of time and effort
* You can only apply 3 times. Would your time be better spent on building track record or refining your proposal?

**How?**

Genuinely compare the biographies of previous recipients against your own:

1. Go to the ARC website: <https://www.arc.gov.au/grants-and-funding/apply-funding/grants-dataset>
2. Select “Click Here To Use ARC Grants Search”, then select “Advanced Search”
   1. Under SCHEME - select ‘ARC Future Fellowships’
   2. Select FUNDING COMMENCEMENT YEARS from 2018 to 2023
   3. Under PRIMARY FIELD of RESEARCH enter an appropriate FOR code/name for your field
   4. Upon selection of the correct FOR code from the dropdown that appears as you type the FOR code, the search parameters will be automatically applied and a list of recipients in your field with their Institution, a project summary, FOR code and the year in which they were funded will be returned
      1. To get a rough idea regarding the Level of Fellowship awarded:
         1. consider the individual’s title (eg. are they a Professor?)
         2. subtract $240,000 from the total Award (this represents the maximum level of project funding so will leave you with an idea of the salary level awarded)
3. Visit the successful Fellow’s institution or google them to find their biographies
   1. If you find a Deakin Uni recipient or you know a recipient from another Institution and you are comfortable doing this, contact them and discuss their experiences – How many times did they apply? How long did they spend developing their idea? How much time was spent drafting the proposal? Who did they use as reviewers (internals or externals)? How many times was it re-worked? What advice do they have for someone seeking this Award?
4. Have an honest discussion with your mentors, respected supervisors and esteemed colleagues and be open to constructive criticism and advice
   1. Is your publication record comparable or better?
   2. Have you brought in as much or more Category 1 income as lead CI?
   3. Have you won a similar number or calibre of awards and prizes?
   4. Is your national / international profile and standing equivalent or better?
5. Be REALISTIC! If your track record is not comparable, delay your application

NB: Delete instruction page before submitting your nomination to [research-grants@deakin.edu.au](mailto:research-grants@deakin.edu.au)

**SECTION 2 - applicant DETAILS**

**(Applicant to complete this section)**

|  |  |
| --- | --- |
| **Name and title of Applicant** | |
|  | |
| **Applicant School / Cost Center (if DU staff member)** | **Applicant’s Current Employer (if not DU)** |
|  |  |
| **Applicant current SRC or, for external applicants, SRC if successful (if applicable)** | |
|  | |
| **Applicant current Institute or, for external applicants, institute if successful (if applicable)** | |
|  | |
| **Applicant Email Address** | |
|  | |
| **If applicant is not a DU staff member – nominate the DU supervisor who will support you during the application process** | |
|  | |
| **PhD Conferral Date (format must be DD/MM/YYYY):** | **What is your h-index?** |
|  |  |
| **Your Current Academic Level and Step** | **Are you applying for Promotion this year? Specify when and Academic Level you are seeking promotion to.** |
|  |  |

|  |  |  |
| --- | --- | --- |
| **Select the Level of Fellowship you will apply for by deleting inapplicable rows below** | | |
| **FT Level** | **Academic Level as at November 2023** | **FT Selection Criteria (2023 Grant Guidelines)** |
| Level 1 | Level A and B | 1. High quality Research Outputs appropriate to the discipline/s 2. Evidence of research training, mentoring and supervision 3. Evidence of leadership capability and national research standing 4. Capability to build collaborations within Australia and internationally |
| Level 2 | Level C | 1. High quality Research Outputs appropriate to the discipline/s 2. Evidence of research training, mentoring and supervision 3. Evidence of leadership and national and emerging international research standing 4. Capability to build collaborations within Australia and internationally |
| Level 3 | Level D and E | 1. Outstanding Research Outputs appropriate to the discipline/s 2. Evidence of experience initiating and managing large research projects 3. Evidence of international research standing 4. Evidence of excellence in research training, mentoring and supervision 5. Capability to build collaborations within Australia and internationally |
| **Outline your credentials against the relevant Selection Criteria for this Level of Fellowship. Include specific details of your career to date that demonstrate how your track record meets the Selection Criteria.** | | |
|  | | |

**Proposal DETAILS**

Insert your Proposal here using the headings below (3 pages maximum)

**Project Title:**

**Project Aims:**

* What are the key aims for the Fellowship over the four years?

**Project Quality and Innovation:**

* What is the significant research question or challenge you will address?
* How will this Fellowship contribute to your discipline and why is this significant?
* What is innovative or significant about the methodology/ies you will employ?

**Feasibility and Strategic Alignment:**

* How does this Fellowship contribute to Deakin University’s existing or emerging research strengths?
* How does it support the University’s Research Guiding Plan and its Strategic Plan?
* Which Deakin Impact theme does if align with?

Select **one** Deakin ResearchImpact theme from the list below which your applications best aligns with. Place an X against the appropriate research impact theme in the table below.

|  |  |  |  |
| --- | --- | --- | --- |
| Aligned theme (X) | % | THEME | EXPLORE IMPACT THEMES |
|  |  | Improving health and wellbeing | <https://www.deakin.edu.au/research/research-impact/improving-health-and-wellbeing> |
|  |  | Enabling a sustainable world | <https://www.deakin.edu.au/research/research-impact/enabling-a-sustainable-world> |
|  |  | Creating smarter technologies | <https://www.deakin.edu.au/research/research-impact/creating-smarter-technologies> |
|  |  | Building safe and secure communities | <https://www.deakin.edu.au/students/research#Building_safe_and_secure_communities-2270555> |
|  |  | Advancing society, culture and the economy | <https://www.deakin.edu.au/research/research-impact/advancing-society-culture-and-the-economy> |

**Benefit and Collaboration:**

* What are the expected outcomes of the Fellowship?
* How will it address the national interest test?
* What are your plans for national and/or international collaboration?
* Will your Fellowship involve multi-disciplinary or cross disciplinary research?

**Other:**

* Detail any cash and/or in-kind contributions from your area (state which area) and the amount you will request in project funds from the ARC. Note you can only request a maximum of $60,000 pa project funds from the ARC.

**Supplementary Information:**

|  |  |  |
| --- | --- | --- |
| **ANIMAL FACILITIES** | | |
| 1. Will this research require the use of Deakin University Animal Services facilities, or staff resources? | | |
| Yes | No |

|  |  |  |
| --- | --- | --- |
| **BARWON HEALTH FACILITIES** | | |
| 1. Will this research require the use of Barwon Health facilities, premises or staff resources? | | |
| Yes | No |

|  |  |  |
| --- | --- | --- |
| **CSIRO AAHL FACILITIES** | | |
| 1. Will this research require the use of CSIRO Australian Centre for Disease Preparedness (formerly Australian Animal Health Laboratory) facilities, premises or staff resources? | | |
| Yes | No |

**SECTION 3 – Applicant Certification Signature required**

**Applicants:**

|  |  |
| --- | --- |
| **FT Candidate Signature & Date:**  (Electronic Acceptable) By signing this form you confirm that the information provided is true and accurate |  |

**SECTION 4 – AREA ongoing SUPPORT Signature required**

**(Head of Budget Centre to complete)**

The ARC require that Fellowship recipients are expected to be offered an ongoing position with the University at the end of the four year Fellowship.

NB: There is no central funding available to support ongoing employment. By signing this form, the Head of Budget Centre confirms that their School/Department/Institute/SRC/Faculty (as applicable) will support the ongoing employment of the applicant.

|  |  |
| --- | --- |
| **Name & Title of Head of Budget Centre** | **SIGNATURE (Electronic acceptable)** |
|  |  |

**SECTION 5 - NOMINATION APPROVAL Signature required**

**(Faculty / Institute / SRC to complete)**

|  |  |  |
| --- | --- | --- |
| **Name & Title of Individual making comment regarding applicant** | | **SIGNATURE (Electronic acceptable)** |
|  | |  |
| Provide a brief comment regarding the applicant’s and the project’s strategic alignment with the Faculty / Institute / SRC and the contribution the individual will make. | | |
|  | | |
| Describe how the candidate aligns with and/or complements the staffing profile of your Faculty / Institute / SRC. | | |
|  | | |
| **\*Name(s) & Title of:** | | **SIGNATURE (Electronic acceptable)** |
| Faculty ADR |  |  |
| Institute Director |  |  |
| SRC Director |  |  |
| \* Form must be signed by all relevant areas, i.e. if the applicant is a member of a Faculty, Institute and SRC then 3 signatures are required.  Signed form to be returned to the applicant and a copy sent by Faculty/IFM/ADI/IISRI/A2I2 to [research-grants@deakin.edu.au](mailto:research-grants@deakin.edu.au) by **9am Tuesday 19th September 2023**  NB: If the nomination is not supported, signatories to liaise directly with the applicant. | | |