Instructions

Please complete the Final Report for your Deakin University Central Research Grant Scheme funding and email no later than **March 31st** of the year following the funding allocation.

Send the report to - [research-grants@deakin.edu.au](mailto:research-grants@deakin.edu.au)

Filling in the form:

* Questions 1 to 6 should be limited to approximately 1,000 characters each – **do not exceed two pages** for these questions.
* The completed and signed report must be sent as a pdf, either scanned or created in Word.

Project Details

|  |  |  |  |
| --- | --- | --- | --- |
| Year funding received |  | RM Number |  |

Project Title

|  |
| --- |
|  |

Chief Investigator/s (names)

Lead CI

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| --- |
|  |

Other CI’s

|  |  |
| --- | --- |
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|  |  |
|  |  |

School / Centre of Lead CI

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Faculty / Institute / SRC or Lead CI

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| --- | --- | --- | --- | --- |
| Has the lead CI attended an Early Career Workshop? (Delete incorrect response) | | | Yes | No |
| If ‘Yes’ in what year did the lead CI attend? |  |

|  |
| --- |
| 1. Aims of the Research Study as originally proposed. |
|  |
| 1. Explain any changes to the original aims. |
|  |
| 1. Briefly summarise the project. |
|  |
| 1. Indicate how the research undertaken has met the stated objectives. |
|  |
| 1. List any significant / outstanding outcomes which have resulted from this project. |
|  |
| 1. Provide details of any publications arising, or expected to arise, from the research. |
|  |

1. Provide details for all named Chief Investigators (listed on page 1) of any grant applications emanating from the research.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Investigator | Project Title | Funding Scheme & Round | Amount | Result\* |
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\* Result: Successful (S); Unsuccessful (U); or Pending (P)

(Add rows as required.)

1. Indicate how the CRGS funds were expended in each cost categoery, and whether any additional funding was obtained, eg from the School or Faculty.

Include direct project costs only and in-kind contributions.

|  |  |  |  |
| --- | --- | --- | --- |
| Source of Funds | CRGS $ | Other $ | Description of expenditure / contribution |
| Personnel  (Salaries & on-costs) |  |  |  |
| Teaching Relief |  |  |  |
| Equipment |  |  |  |
| Maintenance |  |  |  |
| Travel |  |  |  |
| TOTALS |  |  |  |

Signatures

The report must be signed by the lead CI and the Head of School / Centre of the lead CI. Digital signatures are required to be inserted in the fields below.

Signature of Lead CI Date

|  |  |
| --- | --- |
|  |  |

Signature of Head of School / Centre (of lead CI) Date

|  |  |
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Name of Head of School / Centre

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