**F2 Justification of non-salary funding requested from the ARC**

**DELETE HIGHLIGHTED INSTRUCTIONS BEFORE SAVING FINAL VERSION**

* **PAGE LIMIT = 2 (two) A4 pages**
* ***Suggested* to use 12 point Times New Roman font**
* **Do not change the formatting**
* **Provide further detail for the amount requested from the ARC ‘project costs’. When breaking down costs, detail similar items together, and then break down the cost for each item per year. Eg:** 
  + Personnel – FTE/number of hours if casual, level of expertise and amount of time required
  + Travel – where, why, how many days/weeks, cost of flights, accommodation, food and per diems.
  + Field Research – where/why, accommodation and living costs, other cost associated with the field work
  + Equipment – brief description of the item, how it will be used, manufacturer/supplier details, costa dn installation, why it is needed for the project.
  + Maintenance - Provide a brief description of the item, its cost, how the cost has been determined, and why it is required for the project.
  + Other costs – publications, etc. how the costs had been determined, why it is required for the project.
* **Fully justify each budget item requested in terms of need and cost. Provide detailed explanations.**
* **There is no need to justify the ARC salary.**