**IMPORTANT NOTES:**

The information you provide in this Nomination form is required to help your Faculty/SRC/Institute decide whether to support your application. It is therefore important that you complete all sections as completely as possible. Approved nominees will be offered the opportunity to work with external grant development consultants.

**INSTRUCTIONS**

**How to Nominate:**

1. Check the DU Grants Office DECRA webpage. Will your schedule/commitments allow you to meet the mandatory dates?
   1. <https://www.deakin.edu.au/research/support-for-researchers/find-funding/arc-funding/decra-fellowships>
2. Read the ARC DECRA Grant Guidelines to confirm that you are eligible. These are linked on the DU Grants Office website above.
3. Determine if you have time to devote to an application which must be fully complete by **9 November 2023**
4. Complete the Nomination form, assess and discuss it with your Mentor(s)
5. Seek Head of Budget Centre support and then Associate Dean (Research) or ADI/IFM/IISRI/A2I2 Director approval.- If they approve the nomination they must sign at Section 7
6. Faculty or ADI/IFM / IISRI / A2I2 to submit the Nomination form to [research-grants@deakin.edu.au](mailto:research-grants@deakin.edu.au) by **Tuesday 26th September 2023.**

**Before you Nominate: Are you GENUINELY Competitive?**

The ARC DECRA is highly competitive and applications require considerable work and commitment. We strongly recommend that all intending applicants find previous award recipients in your field (or similar) and compare their output to your own. To ensure a fair comparison, check that the time period from the awarding of the recipient’s PhD to receipt of the award is equivalent to yours.

**Why?**

* DECRAs are very competitive and applications take a huge amount of time and effort
* You can only apply 2 times. Would your time be better spent on building track record or refining your proposal?
* Ultimately, it is in your best interest to apply only if you are truly competitive

**STEP 1**

* Go to the ARC website: <https://www.arc.gov.au/grants-and-funding/apply-funding/grants-dataset>
* Select “Click Here To Use ARC Grants Search”, then:
  1. Under SCHEME - select ‘Discovery Early Career Researcher Award’
  2. Select FUNDING COMMENCEMENT YEARS from 2019 to 2023
  3. Under PRIMARY FIELD of RESEARCH enter an appropriate FOR code/name for your field
  4. Upon selection of the correct FOR code from the dropdown that appears as you type the FOR code, the search parameters will be automatically applied and a list of recipients in your field with their Institution, a project summary, FOR code and the year in which they were funded will be returned

**STEP 2**

* Select relevant recipients – search their institutions or google to find their biographies.

**STEP 3**

* Assess whether you are genuinely competitive – talk to your Mentor and discuss your findings with them

**STEP 4**

* If you and your Mentor agree that you are truly competitive, complete the remaining sections of this form and submit it for certification and final approval.

NB: Delete the instruction pages before submitting your nomination to [research-grants@deakin.edu.au](mailto:research-grants@deakin.edu.au)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Section 1: Summary Applicant Information | | | | |
| (a) | Applicant Title and Name |  | | |
| (b) | Email Address |  | | |
| (c) | Current Institution |  | | |
| (d) | Current Position |  | | |
| (e) | Deakin Location (current Deakin applicants only) | Burwood Warrnambool Waterfront Waurn Ponds | | |
| (f) | Have you applied for an ARC DECRA previously? | Yes  No | | |
| (g) | If yes, indicate the round and the administering Institution | *Eg: ARC DECRA 2022 via Deakin University* | | |
| (h) | Date PhD Conferred (format must be DD/MM/YYYY)  **(if date is before 1 March 2019 complete section 1(i) below)** |  | | |
| (i) | **Eligibility** **Exemption** – if PhD conferral date is prior to **1 March 2019**, provide type, dates and number of months of interruption/s – note: interruptions must be at least one month duration: *(delete examples)* | | | |
|  | **TYPE** | | **DATES** | **# MONTHS** |
|  | *Maternity Leave* | | *01 Jan 2015 to 17 June 2015* | *5.5* |
|  | *Non Research Employment* | | *10 Nov 2014 to 31 Dec 2014* | *12.5* |

|  |  |  |
| --- | --- | --- |
| Section 2: Proposed Host Area Information (at Deakin University) | | |
| (a) | Host Faculty / IFM / ADI/ IISRI /A2I2 |  |
| (b) | Host School or Department and/or SRC or Institute *(If applicable)* |  |
| (c) | Mentor Title and Name |  |

*NB: Mentors should note that the University expects they will play a key role by supporting the applicant in drafting and reviewing their application if this nomination is successful. Mentors are strongly encouraged to attend and assist at ECR Workshops unless they are unavailable.*

*LEGEND:*

*IFM = Institute for Frontier Materials*

*IISRI = Institute for Intelligence Systems Research and Innovation*

*ADI = Alfred Deakin Institute*

*A2I2 = Applied Artificial Intelligence Institute*

*SRC = Strategic Research Centre*

*Refer to:* [*https://www.deakin.edu.au/research/research-groups/institutes-and-centres*](https://www.deakin.edu.au/research/research-groups/institutes-and-centres) *for information on the Institutes / SRC’s*

# Section 3: Proposal Information

1. **Project Title:** (short descriptive title – maximum of 20 words)
2. **Project Summary:**  (100 words – cover aims, significance and expected outcomes and benefits of the Project)
3. **Expand on what is significant about this proposal.** (100 words)
4. **How does the proposal align with Deakin University’s priority research areas?** (100 words)
5. **Which Deakin Impact Theme does if align with?**

Impact Themes

Select **one** Deakin ResearchImpact theme from the list below which your applications best aligns with. Place an X against the appropriate research impact theme in the table below.

|  |  |  |
| --- | --- | --- |
| Aligned theme (X) | THEME | EXPLORE IMPACT THEMES |
|  | Improving health and wellbeing | <https://www.deakin.edu.au/research/research-impact/improving-health-and-wellbeing> |
|  | Enabling a sustainable world | <https://www.deakin.edu.au/research/research-impact/enabling-a-sustainable-world> |
|  | Creating smarter technologies | <https://www.deakin.edu.au/research/research-impact/creating-smarter-technologies> |
|  | Building safe and secure communities | <https://www.deakin.edu.au/students/research#Building_safe_and_secure_communities-2270555> |
|  | Advancing society, culture and the economy | <https://www.deakin.edu.au/research/research-impact/advancing-society-culture-and-the-economy> |

1. **Supplementary Information:**

|  |  |  |
| --- | --- | --- |
| **ANIMAL FACILITIES** | | |
| 1. Will this research require the use of Deakin University Animal Services facilities, or staff resources? | | |
| Yes | No |

|  |  |  |
| --- | --- | --- |
| **BARWON HEALTH FACILITIES** | | |
| 1. Will this research require the use of Barwon Health facilities, premises or staff resources? | | |
| Yes | No |

|  |  |  |
| --- | --- | --- |
| **CSIRO AAHL FACILITIES** | | |
| 1. Will this research require the use of CSIRO Australian Centre for Disease Preparedness (formerly Australian Animal Health Laboratory) facilities, premises or staff resources? | | |
| Yes | No |

# Section 4: Candidate Information

1. **Provide an overview of your career and opportunity to undertake research over the past 5 years** (100 words)
2. **What are your most significant contributions to your field of research?** (100 words)
3. **What do you regard as your most significant achievements to date?** (100 words)
4. **Why are you the ideal candidate for a DECRA?** (100 words)
5. **If you have previously applied for a DECRA, please list the overall outcome score and those awarded against each selection criteria. Provide a statement about any significant achievements or outcomes since the submission of your previous DECRA application** (100 words)

# Section 5: Certification & Declaration Information

**Applicants:**

|  |  |
| --- | --- |
| **DECRA Candidate Signature & Date:**  (Electronic Acceptable) By signing this form you confirm that the information provided is true and accurate |  |

**Mentors:**

Mentors must be willing to support and advise the nominated applicant throughout the application process and are encouraged to help prepare DU applicants (please tick):

☐ I have considered the information in the nomination form and confirm that the applicant is highly competitive when considered against previous successful DECRA applicants

☐ If the applicant has previously applied for a DECRA (refer Sections 1 & 4), I confirm that they have considerably improved their competitiveness against previous DECRA selection criteria scores

☐ I agree to mentor the nominated applicant and assist them with the preparation of their application, including consultation with DU-appointed external grant development consultants.

☐ I will attend relevant DECRA information sessions if I am available

|  |  |  |
| --- | --- | --- |
| |  |  | | --- | --- | | **Mentor printed Name, Signature & Date:**  (Electronic Acceptable) |  | |

Send your nomination form to your Head of Budget Centre for approval.

# Section 6: Host Area Approvals

All nominations must be supported by the relevant Head of Budget Centre but approved and submitted by the relevant Faculty Associate Dean (Research) or the Director ADI / IFM / IISRI / A2I2

**Head of Budget Centre (i.e. Head of School or Department / SRC or Institute Director):**

I fully support this nomination:

|  |  |  |
| --- | --- | --- |
| Position: |  | Signature (Electronic acceptable): |
| Name: |  | Date: |

Forward signed nominations to Faculty ADR or Director ADI / IFM / IISRI / A2I2

**Name and signature of Faculty Associate Dean (Research) or Director of ADI / IFM / IISRI / A2I2**

(NB: All applicants must have Faculty ADR or IFM/IISRI/A2I2 Director approval)

This nomination has the full support of the Faculty/ADI/IFM/IISRI/A2I2:

|  |  |  |
| --- | --- | --- |
| Name: |  | Signature (Electronic acceptable): |

Areas please forward any supported nominations to [research-grants@deakin.edu.au](mailto:research-grants@deakin.edu.au) on or before

**Tuesday 26th September 2023**

***NB: If the nomination is not supported, please liaise directly with the applicant to discuss other opportunities that may be appropriate.***