**E3 – Justification of funding requested from the ARC**

**DELETE HIGHLIGHTED INSTRUCTIONS BEFORE SAVING FINAL VERSION**

* **PAGE LIMIT = 4 A4 pages**
* **Use 12 point Times New Roman font**
* **All text must be the colour black**

The uploaded PDF must:

* Use the same headings as in the Description column in the budget at Part E1 of the application.
* Fully justify each budget item requested from the ARC in terms of need and cost.
* Where smaller items have been combined to into one budget item worth $10,000 or more, provide justification for each of the small items which were combined.
* In justifying the budget, it is not sufficient to claim certain equipment or personnel costs as $X. Rather, the budget justification should state, for example, that a full-time research assistant or technician with a specific level of expertise is required for ‘x’ months. The same level of explanation is required for all items being requested.
* The budget justification should also confirm if competitive quotes have been negotiated with the budget item provider.

**Personnel**

**Equipment**

**Maintenance**

**Other**